



## RECORD OF PROCEEDINGS

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**BOARD OF EDUCATION  
Elizabeth Middle School Cafeteria  
34427 County Road 13, Elizabeth  
MINUTES OF MEETING  
February 24, 2020 (Work Session Meeting)**

A Work Session Board Meeting of the Elizabeth School District was held on Monday, February 24, 2020, in the Elizabeth Middle School Cafeteria.

### **1.0 CALL TO ORDER**

President Carol Hinds called the Work Session BOE Meeting to order at 6:00 p.m.

### **2.0 ROLL CALL:**

The following BOE Directors were present:

Director Paul Benkendorf  
Director Kim Frumveller  
Director John Guttenberg  
Director Carol Hinds  
Director Cary Karcher

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman, Elizabeth High School Principal Bret McClendon and Secretary to Board Jaimee Glazebrook

### **3.0 PLEDGE OF ALLEGIANCE**

President Carol Hinds led the audience in the Pledge of Allegiance.

### **4.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION**

A motion was made to approve the agenda.

Motion Moved by Director Guttenberg

Motion Seconded by Director Frumveller

### **ROLL CALL:**

Director Paul Benkendorf - aye  
Director Kim Frumveller - aye  
Director John Guttenberg - aye  
Director Carol Hinds - aye  
Director Cary Karcher - aye

The motion carried 5-0

### **5.0 APPROVAL OF MINUTES**

5.1 A motion was made to approve the minutes from the February 10, 2020, Elizabeth Schools Board of Education meeting.

Motion Moved by Director Benkendorf

Motion Seconded by Director Karcher

### **ROLL CALL:**

Director Paul Benkendorf - aye  
Director Kim Frumveller - aye  
Director John Guttenberg - aye



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Director Carol Hinds - aye  
Director Cary Karcher - aye

The motion carried 5-0

### **6.0 EDUCATION SHOWCASE**

No Education Showcase

### **7.0 COMMUNICATIONS**

#### **7.1 Frontier High School Recommendation**

The Elizabeth School District Administration recommended the following to the Board of Education:

- 1) Authorize the closure of Frontier High School after the completion of the current school year.
- 2) Authorize the Elizabeth High School Principal to review and approve the transfer of credits earned at Frontier High School towards the Elizabeth High School graduation requirements for any current Frontier student who enrolls at Elizabeth High School next school year.
- 3) Direct the administration to develop and present for board consideration a proposal for the process to sell the Frontier High School property.

The basis for the recommendation is that the Frontier program is financially unsustainable and that the building is at the end of its useful life as a school.

Superintendent Bissonette explained the recommendation and provided background on the decision that led to the recommendation. Chief Finance Director Ron Patera discussed the financial viability of the school and increasing unsustainable fiscal situation. Elizabeth High School Principal Bret McClendon discussed how the high school can support Frontier students and meet their graduation needs. HR Director Kin Shuman followed by expressing the intent of the district to place current Frontier staff in similar or substantially similar positions within the district for those who desire to remain at Elizabeth Schools.

Discussion was had about the recommendation. The next meeting is scheduled for March 9<sup>th</sup> and will include time for Public Comment. It is recommended that the Board make a decision on the school at the April 6<sup>th</sup> meeting to provide time for staff and students to prepare for the future. No timeline was offered for the decision about selling the property.

#### **7.2 Superintendent Update**

Superintendent Bissonette gave an overview of the recent threat toward Elizabeth High School. On the evening of Thursday, February 20<sup>th</sup> the Elizabeth Police Department received information from the Homeland Security Bureau of a possible threat against Elizabeth High School. The district communicated the threat to parents and staff and closed the school. The other district schools remained open because the threat was specific to Elizabeth High School. There was no reason to believe it was unsafe at other schools.

The district was asked by law enforcement to not publicize the actual threat. A heightened law enforcement presence was provided at all open Elizabeth Schools on Friday, February 21<sup>st</sup> based on law enforcement availability. On Friday, personnel from the fire, police, sheriff and emergency management staff along with the Elizabeth School District met to report on and discuss current information. At the conclusion of the meeting a jointly developed media statement was released by Elizabeth Police Department and sent to all district parents and staff. Further investigation determined there was no credible threat and a message was sent to all parents and staff that school would resume on Monday, February 24<sup>th</sup>.



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Bissonette recognized that three students from Elizabeth High School (EHS) participated in all-state choir this past weekend. As a state it is one of the most rigorous in the country and being chosen is an honor. EHS also had students from TSA competing at state along with three athletes that qualified for state wrestling.

Multiple ads have been, and will continue to be, placed in local papers focusing on different opportunities and programs at our schools in a promotional effort. The district has also signed off on Legacy Academy's Best Grant application which, if received, will be used for the construction of their new wing to the east of the current building.

### **8.0 CONSENT AGENDA**

A motion was made to approve Consent Agenda items 8.1-8.4.

Motion Moved by Director Karcher

Motion Seconded by Director Guttenberg

#### **ROLL CALL:**

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

#### **8.1 Employment Separations**

#### **8.2 Substitutes**

#### **8.3 Extra Duty Assignments**

#### **8.4 Legal Reference Changes to Policies**

GDE/GDF, Support Staff Recruiting/Hiring

### **9.0 ACTION ITEMS**

9.1 A motion was made to approve the 2<sup>nd</sup> reading of revised policy JLCD (Administering Medicines to Students)

Motion Moved by Director Benkendorf

Motion Seconded by Director Karcher

#### **ROLL CALL:**

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

9.2 A motion was made to approve the 2<sup>nd</sup> reading of revised policy JLCDB\* (Administration of Medical Marijuana to Qualified Students)

Motion Moved by Director Karcher

Motion Seconded by Director Guttenberg





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### ROLL CALL:

Director Paul Benkendorf - aye  
Director Kim Frumveller - aye  
Director John Guttenberg - aye  
Director Carol Hinds - aye  
Director Cary Karcher - aye

The motion carried 5-0

9.3 A motion was made to approve the 2<sup>nd</sup> reading of revised policy JLDAC (Screening/Testing of Students)  
Discussion was had about language possibly being added to the policy.

Motion Moved by Director Guttenberg

Motion Seconded by Director Frumveller

### ROLL CALL:

Director Paul Benkendorf - aye  
Director Kim Frumveller - aye  
Director John Guttenberg - aye  
Director Carol Hinds - aye  
Director Cary Karcher - aye

The motion carried 5-0

9.4 A motion was made to approve the 2<sup>nd</sup> reading of revised policy KDB (Public's Right to Know/Freedom of Information)

Motion Moved by Director Karcher

Motion Seconded by Director Frumveller

### ROLL CALL:

Director Paul Benkendorf - aye  
Director Kim Frumveller - aye  
Director John Guttenberg - aye  
Director Carol Hinds - aye  
Director Cary Karcher - aye

The motion carried 5-0

9.5 A motion was made to ratify the Elizabeth High School safety closure on 2/21/2020

Motion Moved by Director Benkendorf

Motion Seconded by Director Guttenberg

### ROLL CALL:

Director Paul Benkendorf - aye  
Director Kim Frumveller - aye  
Director John Guttenberg - aye  
Director Carol Hinds - aye  
Director Cary Karcher - aye

The motion carried 5-0

### 10.0 DISCUSSION ITEMS

No discussion items



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### 11.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for Monday, March 9, 2020 at 6 p.m. The March 9<sup>th</sup> meeting will be held at the Elizabeth Middle School Cafeteria.

### 12.0 EXECUTIVE SESSION

No executive session

### 13.0 ADJOURNMENT

The regular board meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Carol Hinds, President

Cary Karcher, Vice President

Paul Benkendorf, Secretary

Kim Frumveller, Treasurer

John Guttenberg, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook